

Office of the Assistant COO

Mission

The mission of the Office of the Assistant Chief Operating Officer (ACOO) is to support the City's mission to provide a fiscally-sound, effective government that is responsive and dependable; a safe, well-maintained, and healthy environment; and abundant opportunities so residents and visitors can enjoy the highest quality of life.

Description

Through the ACOO, the Office oversees the following departments: Administration, the Business Office, Human Resources, Information Technology, and Purchasing & Contracting. The Assistant Chief Operating Officer reports directly to the Chief Operating Officer.

The Office of the ACOO consists of the Assistant Chief Operating Officer, a Program Manager, and an Executive Secretary.

| BUDGET DEPARTMENT | POSITIONS | | PERSONNEL | NON-PERSONNEL | TOTAL EXPENSE |
|--------------------------------------|-----------|----|------------|---------------|---------------|
| | | | EXPENSE | EXPENSE | |
| Office of the Assistant COO | 3.00 | \$ | 486,034 | \$ 40,208 | \$ 526,242 |
| Administration | 20.75 | \$ | 2,016,352 | \$ 1,899,411 | \$ 3,915,763 |
| Business Office | 9.25 | \$ | 1,034,375 | \$ 421,682 | \$ 1,456,057 |
| Department of Information Technology | 21.00 | \$ | 2,314,487 | \$ 18,501,536 | \$ 20,816,023 |
| Human Resources | 16.00 | \$ | 1,809,436 | \$ 656,715 | \$ 2,466,151 |
| Purchasing & Contracting | 62.00 | \$ | 4,866,374 | \$ 23,181,447 | \$ 28,047,821 |
| | 132.00 | \$ | 12,527,058 | \$ 44,700,999 | \$ 57,228,057 |

